

## APPLICATION FOR EXEMPTION OF REAL AND PERSONAL PROPERTY USED IN THE MANUFACTURING OF BIODIESEL, ALCOHOL, OR WOOD BIOMASS FUEL

To be filed with \_\_\_\_\_ County

Under RCW 84.36.635 and 640, all qualifying real and personal property is exempt or partially exempt from property tax. **Qualifying** real and personal property must be operational and must be used primarily for manufacturing alcohol, biodiesel, or wood biomass fuels. Qualifying property includes buildings, machinery and equipment, other personal property, and land associated with the manufacture of these products, but not the land used to grow crops. The buildings and equipment must be new and must not have been operational before July of 2003. For manufacturing facilities that produce other products in addition to biodiesel, alcohol, or wood biomass fuels, the property exemption will be based on the annual percentage to the value of all other products produced. **The claim for exemption must be submitted by December 31 for qualifying real and personal property that become operational that year.**

Owner Name: \_\_\_\_\_  
Owner Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ County of Operation: \_\_\_\_\_

### Real and Personal Property Claimed

Property location (street address) where fuel is produced: \_\_\_\_\_

Real Property Parcel Number: \_\_\_\_\_

For the year exemption is claimed, a personal property listing is ☐ filed with the county assessor ☐ attached

### Qualification Questionnaire

List all products manufactured at the location claimed (attach a separate list, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State total annual value of all products manufactured at the location claimed..... \$ \_\_\_\_\_

State total annual value of qualifying fuels manufactured at the location claimed .... \$ \_\_\_\_\_

(If value of products/qualifying fuel is not available in the application year, it must be provided by January 31, of the following year.)

Date the facility became operational: \_\_\_\_\_

The property claimed is for a(n) ☐ New facility ☐ Addition to existing

### Certification

I certify under penalty of perjury under the laws of the state of Washington that the above described real and personal property is used in manufacturing alcohol, biodiesel, or wood biomass fuels during the period July 1, 2003 through December 31, 2009. I further certify that the statements made in this application are true and correct.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Application Date \_\_\_\_\_

For tax assistance, visit <http://dor.wa.gov> or call (800) 647-7706. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 486-2342. Teletype (TTY) users may call (800) 451-7985.

# Instructions for Application for Exemption of Real and Personal Property Used in the Manufacturing of Biodiesel, Alcohol or Wood Biomass Fuels, or Biodiesel Feedstock

Under Chapters 261 and 339 of the 2003 laws of Washington, all qualifying real and personal property is exempt or partially exempt from property tax and leasehold excise tax. To be eligible for this exemption the property must comprise either a new manufacturing facility or a new addition to an existing manufacturing facility that becomes operational after July 1, 2003. Use this application form to claim this exemption.

## **Qualifying Property**

Buildings, machinery and equipment, other personal property used to manufacture alcohol, Biodiesel, or wood biomass fuel, or biodiesel feedstock. Qualifying property also includes the land reasonably necessary upon which the qualifying property is located. The exemption does not extend to the land used to grow crops.

## **Amount of Exemption**

To be fully exempt the qualifying property must be used primarily to manufacture alcohol, biodiesel or wood biomass fuels, or biodiesel feedstock. To determine if the property is primarily used to manufacture qualified products, the Assessor will examine production data. Property is eligible for a full exemption if the value of qualified products manufactured is more than 50% of the value of all products manufactured at the facility. If the value of qualified products manufactured represents less than 50% of the total value of all products, the property receives a partial exemption at the same percentage level. For facilities that qualify for a partial exemption, production data must be submitted to the Assessor each year to determine the amount of exemption for the following year.

## **Exemption Period**

Once approved, the exemption will continue for six assessment years following the date the property becomes operational. The exemption will be removed prior to the completion of six assessment years if the owner stops using the property to manufacture qualified products. No claims may be filed after December 31, 2009.

## **Where and When to File the Application**

An application claim for exemption must be filed with the county assessor in the county where the property is located, and must be filed by December 31 of the first year the facility becomes operational. If production data is not available at the time of application, it must be provided to the Assessor by January 31 of the following year.

## **Production Data**

Production data for the first year of operation must be submitted as part of the application form. The data must show the value of qualified products manufactured and the value of all products manufactured in the first calendar year of operation.

## **Effective Date of the Exemption**

If approved by the Assessor, the exemption will begin in the assessment year following the year in which the facility or new addition became operational. The tax relief will be seen 2 years after the facility or addition became operational.

Examples:

- 1) In August 2003, a new facility is complete and begins operation of qualified products. The owner submits an application for exemption that is approved by the assessor. The exemption begins in 2004 for taxes payable in 2005 and for the following five years.
- 2) In February 2004, a new addition is made to an existing facility. The owner submits an application and production data for 2004 by December 31. The Assessor determines the amount of exemption is 40%. In assessment year 2005, 40% of the value of the qualified property (new addition and new personal property) is exempt from the tax due and payable in 2006. The owner must submit production data in each of the next 5 years (2005 -2009) for the Assessor to reestablish the amount of exemption each year.

## **Completing Application Form**

### **Name and Address**

- ▶ The property owner's name,
- ▶ The property owner's mailing address,
- ▶ Phone number, and
- ▶ The county where the property is located.

### **Real and Personal Property Claimed**

- ▶ The street address of the real property claimed for exemption.
- ▶ The parcel number(s) for the real property claimed for exemption.
- ▶ A listing of all taxable personal property is required to be filed with the county Assessor. Please indicate whether the listing has already been filed or is attached to the application. If attached, the listing must describe the qualifying personal property, list the date of acquisition, and the purchase price less sales tax.

### **Qualifications Questionnaire**

1. List all the products manufactured at the new facility or addition to an existing facility.
2. Fill in the total annual value of all the products manufactured in the first year of operation at this facility. (If this information is not available at the time of filing this application, it must be provided to the Assessor by January 31 of the following year).
3. Fill in the total annual value of alcohol, biodiesel, wood biomass fuel, and biodiesel feedstock manufactured in the first year of operation at this facility.
4. Fill in the date the facility became operational to manufacture qualifying products.
5. Indicate whether the exemption is for a new manufacturing facility or for an addition to an existing manufacturing facility.
  - ▶ You must certify, under the penalty of perjury, the information contained in the application is true and correct by signing the application form.
  - ▶ Fill in the date the application is made and signed.